

# Graves Family Chiropractic

## FINANCIAL POLICIES

Welcome to Graves Family Chiropractic! We are committed to providing you with the highest level of chiropractic care and believe we can better accomplish this if you understand our office policies.

1. Patients are seen in the clinic on Monday, Wednesday, and Thursday from 8:30am - 6:00 pm. The clinic is also open on Tuesday afternoons from 2:00 to 6:00 pm, and Friday 8:30am-12:00pm. Patients are seen by appointment only.
2. Payment is due at the time of your visit unless prior arrangements have been made. We accept cash, check, American Express, MasterCard, and Visa.
3. Please understand that your insurance policy is an agreement between you and your insurance carrier. As a service to you we will file your insurance claim on your behalf providing you have assigned the benefits to Paul Graves, D.C., PA. This will allow your insurance company to pay us directly. If your insurance company does not respond to or pay a claim within 60 days you are responsible for payment.
4. Not all insurance plans cover all services. In the event that your insurance carrier determines a service to be *not* covered, you are responsible for the entire charge. Payment is due upon receipt of a statement from our office.
5. We accept the following:
  - Major Medical Insurance (network provider for *most* plans)
  - PIP (Personal Injury Protection) auto claims
  - Medicare
  - Cash
6. We **do not** accept third party auto claims or workers' compensation cases.

Once again we welcome you to our practice and thank you for your understanding and cooperation. We look forward to a pleasant and healthy relationship!

Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Print Name: \_\_\_\_\_

Patient Number: \_\_\_\_\_